

**CITY OF AUBURN
TELECOMMUNICATIONS COMMISSION**

**Thursday, November 9, 2006
4:00 p.m. to 5:30 p.m.**

Auburn City Hall
Room 10, 2nd floor
1225 Lincoln Way, Auburn, CA 95603

AGENDA

1. ROLL CALL AND DETERMINATION OF A QUORUM

At least three Commissioners are required to be present in order for action items to be decided.

4:00 PM all members present and meeting called to order.

Commission Members:

Chairman Glenn Tonkin, George Preston, Teresa Schredl, Barry Stigers, Dan McNicholas

2. AGENDA APPROVAL

This is the time for the public and/or Commission members to ask for removing, postponing, or changing the listed sequence of an agenda item.

Teresa moved to approve the agenda- seconded by George

Agenda unanimously approved.

3. PUBLIC COMMENT

This is the time for the public and any Commission member to bring to the attention of the Commission anything related to the Commission's responsibilities which is **not** on the agenda. The Commission cannot take action on items presented during public comment.

None

4. APPROVAL OF MINUTES

Review and approve the minutes for the Regular meeting of **September 14, 2006**.

Addition that we approved the changes to the draft for the City Manager regarding ACTV Live Feeds

George moved that we approve- Barry Seconded Unanimous approval from Commission members of minutes for meeting of Sept 14th 2006.

5. BUSINESS

A. Starstream

a. Review submitted FCC Form 394 materials.

Commissioners reviewed data regarding the financial status of Wave, channel line-ups and pricing in other cities, as well as other services Wave provides in markets they already serve.

Commissioners have a concern about the "downtown" extension of cable services that was part of the Starstream franchise agreement. The extension of service was to be completed within 2 years of the franchise agreement- essentially November 2006.

Commissioners discussed how we could best help City Council to move ahead with the franchise transition and several action items were introduced:

Commissioners will make calls to contacts provided to us to assess and report on the cities where Wave has franchises in place.

Barry will call City of Cerritos

George will call City of Concord and Walnut Creek

Teresa will call Port Orchard, WA

Dan will call City of Ventura

We will ask questions regarding the transition of franchise and the quality of services as well as the channel line up and subscription costs. We will ask about Customer Service issues and essentially establish "who they are" and what they will offer City of Auburn for services.

Barry will compose a set of questions in a "questionnaire" format that we can use to insure we gather the appropriate information to craft a report for City Council.

We were joined by Bob Richardson City Manager at 4:40 PM- Bob asked Glen to contact Ken Hardy to insure that the franchise transition will go smoothly and to insure that Wave is aware that the agreement includes all commitments that Starstream made in the original Starstream franchise agreement.

Bob suggested that we have the report for City Council done by December 15th and offered to cater an evening meeting in the next few weeks to work on the final draft of the report.

Glen will draft a letter that Bob can send to Wave management requesting information on their plan to make the franchise transition.

Glen will establish what we can ask for as far as verification of service-

We believe that anything submitted to FCC is available to us Glen quoted section 5-A-7 that provides us the right to a "walk through" inspection to insure that the "downtown extension" is complete and operable. Barry stated that there is a "Radiance Test" that could provide us with a "Proof of Performance", he will look into the parameters and benefits for us.

Glen said he will ask Bob for the "Proof of Performance" documentation from the FCC. It is the position of the Auburn TCC that we need to insure that Wave adheres to the original Starstream Franchise commitments.

B. Commission

a. ACTV live broadcast.

i. Review proposed draft letter from Commission

Document reviewed and Glenn will send out the revised version.

C. ACTV Update

Board meeting 11/7/06

Cal Trans has begun discussions on providing a feed for the Emergency Broadcast System for a "crawl" or ticker to announce weather alerts.

Also discussed were methods to provide the "crawl" or ticker for Amber Alerts.

Digital Media Server not yet online, waiting for new video board for the upgrade.

Still working on the policies for security regarding "Live Feeds" to protect City of Auburn from liabilities.

Board is composing a cost analysis to connect the State Theatre for connectivity for "Live Feeds", but has determined that any additions beyond the 7 locations currently provided for would require additional funding.

6. CORRESPONDENCE

Review of correspondence received after agenda was mailed to Commissioners.

PEG fee has been verified as paid for July, August and September 2006.

7. INFORMATION AND ANNOUNCEMENTS BY COMMISSIONERS

NONE

8. AGENDA ITEMS, DATE, AND TIME OF NEXT MEETING

Next proposed regular schedule meeting— Thursday, December 14th, 2006 - Time: 4:00 pm:

Auburn City Hall Room 10, 2nd floor.

Will schedule interim meeting per Bob Richardson.

9. ADJOURNMENT

Teresa departed at 4:50 PM

Barry moved to adjourn meeting at 5:50 PM- second by George